

LEDBURY CARNIVAL
Bank Holiday Monday 31st August 2026
‘Once Upon a Time’
ENTRY FORM FOR CARNIVAL PROCESSION

The Procession will start from Ledbury Rugby Club and travel towards Ledbury joining New Street. It will make its way through the town centre and the waiting crowds before travelling towards Tesco, turning into Orchard Lane and finishing at the Primary School (1.6 miles). Entrants must arrive at the Rugby Club car park by 10am to allow time for judging and for the procession to be marshalled for a 12.00 noon start. On arrival, please book in at the desk. Mobility scooters and wheelchairs should meet at the Co-op by 11:30 for judging before joining the procession at approximately 12:30.

Please note that only the mobility scooters/wheelchairs will be judged at the Co-op. All other judging will take place at the Rugby Club.

The theme is “Once Upon a Time”. Safety on a float must be paramount, particularly if there are young children aboard. One person should be nominated as responsible for safety. **Water pistols are not allowed nor is the throwing of sweets or any other object.** If you are able to have music of any sort on your float, it all adds to the fun! All entries will be provided with official collection buckets for raising money for the Carnival. All buckets and any money collected must be handed to one of the marshals at the end of the procession at the Primary School. NO other collection buckets are permitted. Bucket collections are not permitted on the floats.

JUDGING – Entries will be judged under one of the following categories, and only one class may be entered by any one individual. Entrants with more than one individual under the same theme must be entered as a walking group and not as individual fancy dress.

FANCY DRESS	CLASS 1	Children's Fancy Dress age up to 16 years
	CLASS 2	Senior Fancy Dress
	CLASS 3	Best Bicycle, or hand propelled vehicle/walking group
	CLASS 4	Best dressed mobility scooter/wheelchair
FLOATS	CLASS 5	Best Small Float
	CLASS 6	Best Large Float
	CLASS 7	Best Children's Float (Large or Small)

Class of Entry _____ Length of Vehicle (If Applicable) _____

Title of Entry _____

Name _____ Organisation _____

Address _____

Telephone _____ Mobile _____

Please email completed form to procession@ledbury-carnival.co.uk OR hand into the Ledbury Town Council office, Church Lane, Ledbury.

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I have read, understood and will adhere to both the Ledbury Carnival Health and Safety Policy overleaf and the Equality, Diversity and Inclusion Policy as shown on the carnival website at www.ledbury-carnival.co.uk. I also give consent on behalf of my organisation for photos to be taken and used to facilitate publicity for the Carnival in any format decided upon by the Ledbury Carnival Association.

Signed _____ Date _____

Ledbury Carnival Association

Information for those who would like to take part in the procession

Health and Safety Policy

The Ledbury Carnival Association recognises and accepts it has a duty for providing, so far as is reasonably practicable, a safe environment for all who take part in, or attend, any Carnival activity.

The Carnival Association considers that all persons taking part in the Carnival should accept and take their share in the duties and responsibilities contained within this policy statement and the provisions below.

Safety Policy Provisions

1. An adult representative of each entry must register with the committee and sign to confirm their understanding and agreement to comply with these provisions. This representative will be the 'responsible adult' for their entry and will enforce these provisions.
2. The appointed "responsible adult" must not be the driver of any vehicle.
3. Each float will have a member of their team walking alongside to ensure safe practices are being carried out by the occupants of the float.
4. Pedestrian members of the procession must keep clear of motorised vehicles in the procession. Adults must accompany children to ensure that they maintain appropriate clearance.
5. Members of the procession participating in the "bucket collection" may not travel on a float. Those carrying buckets must walk along side and approach spectators to drop money into the bucket; no encouragement must be given to spectators to step off the pavement and throw money.
6. It is the responsibility of the driver to ensure that any vehicle taking part in the procession is fit for that purpose. The Carnival Association reserves the right to exclude any vehicle it deems unsafe, but this does not remove the responsibility from the driver for ensuring safety.
7. Drivers are responsible for ensuring that all road traffic regulations have been met for the vehicle, e.g. Tax, MOT, Insurance, Fire Extinguishers, etc.
8. The driver must ensure that all fittings, e.g. scenery, chairs, podiums, etc. are attached or located such that they do not pose a risk to the people on the vehicle or any third party.
9. No passengers will hang feet over the edge of a vehicle side.
10. The "responsible adult" must ensure that no passengers on a vehicle approach the edge of the vehicle. Suitable ropes, holding points, seating or harness should be available for all passengers.
11. No passengers shall throw items, such as sweets, from the float.
12. Any restraint system fitted to a vehicle must be "fit for purpose".
13. Motorised vehicles must attempt to keep moving at all times and must not exceed 5 miles an hour.
14. A smoking ban including vaping, operates at all points in the procession.
15. An alcohol ban operates at all points in the procession. The Carnival Association reserves the right to exclude any person from the procession if in its opinion that person is suffering from the effects of alcohol.
16. A drug ban operates at all points in the procession. The Carnival Association reserves the right to exclude any person from the procession if in its opinion that person is suffering from the effects of any drug.
17. Any person taking prescription medication may only enter the procession on the advice of their doctor. Where appropriate, such persons must ensure that an adult, who is fully aware of their condition and any emergency actions that may be required, accompanies them.
18. The Carnival Association reserves the right to exclude any procession entry (float, walking group, individual, etc) from taking part if it deems the entry to be inappropriate for any reason.